

OFFICE OF THE
BALURGHAT MUNICIPALITY



SOVA MAJUMDER SARANI
BALURGHAT : DAKSHIN DINAJPUR

PH. NO : 03522 – 255450 / 255680 / 256930 / 255649 / 256931 / 255655
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Memo No. 1071 /G-8

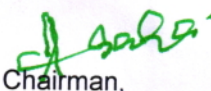
Date. 29.07.2021

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited from bonafied Press Owners or suppliers for the supply of all kinds of below mentioned articles for the year 2021-2022.

The quotations will be received by this office through post or courier or by hand (Through box) in sealed cover on or before 09.08.2021 up to 3 P.M. and the same will be opened on the same date at 4-30 P.M. The rates should have to be quoted separately. The quotationers have to be submit valid photo copy of PAN Card, GST Registration Certificate & Trade License. The quotationers whose rate/rates will be accepted shall be responsible to supply the necessary below mentioned articles for the financial year 2021-2022 as direction of the Municipality time to time.

The undersigned reserves the right to reject or accept any quotation including rate/rates without assigning any reason and is not bound to accept the lowest quotation.


Chairman,
Board of Administrators,
Balurghat Municipality

Description: -

Sl.No.	Name	Size and Quantity
1	Leaflet (Colour)	A4, Per Piece
2	Leaflet (Black & White)	A4, Per Piece
3	Leaflet (Colour)	5" X 7", Per Piece
4	Leaflet (Black & White)	5" X 7", Per Piece
5	Letter Pad (Colour)	A4, Per Piece
6	Wall Poster (Colour)	24" X 18", Per Piece
7	Flex Printing (Colour)	Per Sq.Ft., Per Piece
8	Hoarding with structure & Setting	Per Sq. Ft., Per Piece
9	Invitation Card single side card with Kham	All types, Per Piece
10	Invitation Card 4 pages with Kham	All types, Per Piece
11	Placard	30" X 24", Per Piece
12	Identity Card with plastic cover	2.63" X 3.88", Per Piece
13	Identity Card PVC	1.75" X 3.5", Per Piece
14	Invitation Card	5" X 5", Per Piece
15	Presentation Checks	18" X 30", Per Piece
16	Form Printing (Colour)	A4, Per Piece
17	Form Printing (Black & White)	A4, Per Piece
18	Spiral Binding	Between 1 to 50 Pages, Per Piece
19	Spiral Binding	Between 1 to 100 Pages, Per Piece



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Copy to:-

- 1) The District Magistrate, Dakshin Dinajpur District, Balurghat.
- 2) The DICO, Dakshin Dinajpur, Balurghat

For information and wide publication through their Website and Notice Board please

A. B. Sarani
Chairman,
Board of Administrators,
Balurghat Municipality

Memo No. 1071 /2(8)/G-8

Date. 29.07.2021

Copy forwarded for information necessary action to:

- 1) The Executive Officer, Balurghat Municipality.
- 2) The Finance Officer, Balurghat Municipality.
- 3) The Office Superintendent-In-Charge, Balurghat Municipality.
- 4) The Accountant, Balurghat Municipality.
- 5) The Cashier, Balurghat Municipality.
- 6) The Receive Section, Balurghat Municipality.
- 7) The Computer Section for uploading Municipal website.
- 8) The Municipal Notice Board.



A. B. Sarani
Chairman,
Board of Administrators,
Balurghat Municipality